

Vacancy Announcement

COORDINATOR, COLLEGE OF AGRICULTURE

Position Title: Coordinator, College of Agriculture
Division: Academic Affairs
Date filed: January 13, 2026
Closing Date: January 20, 2026.
Salary & Benefits: Commensurate with education, experience, and ability
Reports To: Dean, College of Science & Allied Health

AME University presently seeks a qualified candidate for the position of Coordinator of Jordan College of Agriculture, Royesville. The candidate must have at least five [5] years of working experience in academics with a minimum of a Master's Degree in Agriculture or a related area. For further information on the job responsibilities and qualifications, see below.

Position Requirements:

The Coordinator of the Agriculture Program will be required to serve in multiple roles. He/she will plan programs of the Program relevant to teaching, research, and other functions. He/she will coordinate periodic curriculum reviews and maintain an academic environment that promotes creativity and innovation. The Coordinator will be required to implement the policy (ies) to fulfill the mission and vision of the University. Thus, the Coordinator of the College of Agriculture shall provide leadership and direction to the college, help to plan and supervise relevant instructional and academic programs, and promote relationships with other Colleges across the University.

Position Responsibilities:

- To provide intellectual and administrative leadership while promoting and pursuing a vision that is consistent with the University's Vision & Mission.
- To collaborate with the Department of Human Resources in recruiting faculty, staff, and students to promote excellence in teaching and research;
- To encourage faculty professional development; strengthen student recruitment, retention, and success;
- To promote commitment to diversity, equity, and inclusion (DEI) and to build partnerships with external foundations and public organizations

Education and Work Experience:

The Coordinator of the Agriculture Program is a full-time position and requires the following:

- At least a Master's degree in Agriculture or a related field. However, a terminal degree and an established record of scholarly research, teaching, and service are an added advantage appropriate for an appointment.
 - At least five (5) years of working experience in teaching that emphasizes experiential learning and application of experience;
 - Administrative experience and the skill to develop and maintain partnerships;



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- Ability to collaborate with other universities and community colleges,
- Computer proficiency in MS Office Suite, the internet, and online learning platforms (preferably Google Classroom or other eLearning platforms).

Submit CV and letter of interest to: jobs@ame.edu.lr